



The West Bengal State Fishermen's Co-Operative Federation Ltd. (BENFISH)
(An organisation under Fisheries Department, Govt. of West Bengal)

31, G.N. Block, Sector – V
Salt Lake City, Kolkata – 700091
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Memo No. 40/TV-291/11

Dated: 09-01-2023

NOTICE INVITING e-TENDER

N.I.T No.:- BENFISH/MD/NIT- 11(e)/2022-23

The West Bengal State Fishermen's Co-Operative Federation Ltd. (BENFISH) invites e-tender from intending bidders having requisite eligibility mentioned elsewhere in this document for **Supply of 20 (twenty) lakh pH measuring strips to fishermen throughout the State**. Details of the work are as follows:

| Sl. No. | Name of the work | Specification | Quantity | Estimated amount put to tender (Rs.) excluding GST | Earnest Money 2% (Rs.) | Time Period for Completion of the work |
|---------|---|---|---|--|------------------------|---|
| 1 | Supply of 20 (twenty) lakh pH measuring strips to fishermen throughout the State. (2 ND CALL OF NIT- 06-SL.NO.-01) | pH measuring strips will have to be supplied in a standard sealed kangaroo pack of airtight plastic container with lid, as available in the market, along with instruction for use of the strips. Each such standard pack shall contain 200 numbers of strips in 10 or 20 booklets. [pH range 1.0 to 14.0 with 1.0 difference with colour scale] | 20 (twenty) lakh pH measuring strips | 21,60,000 | 43200.00 | 30 days from the date of issuing work order |

Eligibility criteria for participation in the tender:

(a) Work Credential:

i) Intending tenderers / bidders should produce credentials for supply of pH strips, water and soil testing kits, chemicals, reagent, instruments and other laboratory items of the minimum value of 30% in single work of the estimated amount put to tender during last five years prior to the date of issue of the e- tender notice.

or

ii) Intending tenderers/ bidders should produce credentials of 2 [Two] numbers of completed works for supply of pH strips, water and soil testing kits, chemicals, reagent, instruments and other laboratory items of the minimum value of 20% of the estimated amount put to tender during last five years prior to the date of issue of the e-tender notice.

(b) Other terms and conditions of the credentials:

Credential certificate issued by the Director of Fisheries/ Deputy Director of Fisheries /Assistant Director of Fisheries or equivalent or competent authority of a State/ Central Government, State / Central Government undertaking, Statutory / Autonomous bodies constituted under the Central / State statute on the executed value of completed work will be accepted as credentials.

Intending bidders desirous of taking part in this e –tender should submit the bid online through the website **www.wbtenders.gov.in** only by using their login ID and password.

The e- tender consists of two bid systems (i) Technical Bid (ii) Financial Bid. The bidders will be selected on the basis of eligibility criteria, technical evaluation and financial evaluation.

For the purpose of e-filing intending bidders may download the e-tender documents from the website directly by the help of Digital Signature Certificate (DSC) & tender documents should be submitted along with earnest money through e-filling as per time schedule given below.

Time Schedule of e- tender:

| Sl. No. | Particulars | Date & Time |
|---------|--|--|
| 1 | Date of uploading of NIT& other Documents (online) (Publishing Date) | 10.01.23 at 6:00 PM |
| 2 | Documents download start date (Online) | 11.01.23 from 10:00AM |
| 3 | Documents download end date (Online) | 27.01.23 upto 01:00 PM |
| 4 | Bid submission start date (On line) | 11.01.23 from 11:00AM |
| 5 | Pre Bid Meeting | 19.01.23 at 2:00 PM at BENFISH Head Office |
| 6 | Bid submission closing date | 27.01.23 upto 04:00 PM |
| 7 | Date ,Time and place of Opening of Technical Bid through the Website https://wbtenders.gov.in | 30.01.2023 at 1.00 PM |
| 8 | Technical Bid Evaluation Uploading | To be informed later |
| 9 | Date and Place of opening of Financial Bid through the website https://wbtenders.gov.in | To be informed later |

Before e – filing the intending bidders should follow the instructions of Section A (*General guidance and terms & conditions for e-tender*) & Section B [*Different Forms*].

Managing Director, BENFISH

Memo No. 40/1(4)IV-291/2011

Dated: 09.01.2023

Copy forwarded for information and necessary action to:-

1. The Secretary to the Government of WB, Fisheries Department
2. The Director of Fisheries, West Bengal, 31, G.N. Block, Sector-V, Salt Lake City, Kolkata-700 091.
3. Sujoy Biswas, BENFISH for uploading a copy of the NIT on BENFISH Website
4. Office Notice Board.

Managing Director, BENFISH

Section A

General guidance and terms & conditions for e-tender

I. General process of submission e- tender

1. Registration of bidder: Any bidder willing to take part in the process of e-tender will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> the bidder is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC): Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site (<https://wbtenders.gov.in>). DSC is given as a USB e-Token.

3. Collection of e- tender documents: The bidder can search & download N.I.T. & Tender Document(s) electronically, once he logs on to the website: <https://wbtenders.gov.in> using the Digital Signature Certificate. This is the only mode of collection of e- tender documents.

4. Deposition of requisite Earnest Money: A bidder desirous of taking part in this e - tender shall login to the e-Procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password. He will select the tender to bid and initiate payment of pre-defined EMD for that e- tender by selecting from either of the following payments modes:

- i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
- ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

Detail procedure for Submission of Earnest Money Deposit (EMD):

The amount of Earnest Money is 2% (Two per cent) of the estimated amount of the concerned work put to tender in favour of WEST BENGAL STATE FISHERMEN'S CO-OPERATIVE FEDERATION LIMITED. Tenderer will select the tender to bid and initiate payment of pre-defined EMD/ Tender Fees for that tender by selecting from either of the following payments modes: (vide Finance Department Memorandum no. 3975-F(Y) Dt. 28/07/2016).

- i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
- ii) RTGS/NEFT in case of offline payment through bank accounts in any Bank.

Payment Procedure:

a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway :

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he / she will select the Bank through which he wants to do the transaction.
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.

iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/Local

Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

iii. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

iv. If verification is successful, the fund will get credited to the respective pooling account of the Central / State Government /PSU/ Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v. Hereafter, the bidder will go to e-Procurement portal for submission of his / her / bid.

vi. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

c) Refund/Settlement Process:

I. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.

II. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.

III. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

IV. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his / her bank account from which he / she made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.

V. As soon as the LI bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –

a) EMD of the LI bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit head "8443-00-103-001-07& quote through GRIPS along with the bank particulars of the LI bidder.

b) EMD of the LI bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E- Procurement portal for updation.

vii. Once the EMD of the LI bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc tenders.

All refunds will be made mandatorily to the Bank A/c from which the payment of EMD & Tender Fees (if any) were initiated.

5. Online Submission of Bid with required documents: Bids are to be submitted online through the website stated above within the stipulated date and time as given in the NIT. Bids are to be submitted in two folders at a time for the work, **one is Technical Bid / Proposal** and the other is **Financial Bid /Proposal**. The bidders shall carefully go through the all documents of the NIT and prepare the required documents, and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. The bidder needs to fill up the rates of item including all charges in the format given in BOQ downloaded for the work and upload the same in designated location of Financial Bid. The bidders should specially take note of all the addendum / corrigendum related to the e- tender and upload the latest documents as part of the tender document. Documents uploaded by the bidders with all information & rates comprising Technical bid and Financial bid cannot be changed after last/end date for submission of e-tender.

A. Technical Bid / Technical Proposal: The technical bid should contain two covers:

a) Statutory Cover containing the following documents:

- i) Signed application – Form I.
- ii) Structure of organization - Form II
- iii) Experience profile – Form III
- iv) Requisite amount of EMD as prescribed in this NIT has to be made.
- v) NIT with all documents.
- vi) 2911_ii (To be submitted in Tender document)

b) Non Statutory Cover containing the following documents:

- i) Income Tax return for AY-2019-20/ 2020-21/2021-22
- ii) Professional Tax receipt Challan for the financial year 2019-20/2020-21/2021-22
- iii) PAN Card.
- iv) Valid GST Registration Certificate.
- v) Valid upto date Trade License/acknowledgement or receipt of application for Trade License /Revalidation.
- vi) Audited balance sheet for last three Financial years 2019-20, 2020-21,2021-22
- vii) Credential certificates along with work orders.

- viii) Registration certificate under Company Act wherever applicable
- ix) A Company shall furnish the Article of Association and Memorandum.
- x) A State Registered Co-operative Societies shall furnish
 - Society Registration Certificate
 - Society by-laws
 - Latest available Auditor's report within preceding five years as per Societies Acts & Rules.

The bidder must fulfill the above eligibility criteria/ pre-qualification conditions and submit all the documents as required above. Technical bid of bidders fulfilling the pre-qualification conditions will only be evaluated by the duly constituted evaluation committee. Bid of bidders not fulfilling the pre-qualification conditions given above may be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances. **The authority reserves the right to verify/confirm all original documentary evidence submitted by bidders in support of above mentioned clauses of eligibility criteria.**

Bidders are to keep track in the website for all the Addenda and Corrigenda published for a particular e-tender.

B. Financial Bid / Financial Proposal:

The financial proposal should contain the following document in one cover (folder).

i. Bill of Quantities (BOQ):

The contractor is to quote the rate (percentage above or below) online through computer in the space marked for quoting rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, duly virus scanned and digitally signed by the contractor)

6. Affidavit – ‘Y’: The intending bidder should execute a declaration through prescribed affidavit [Form IV] in non-judicial stamp paper of appropriate value duly notarized. The declaration must contains -

- (i) **Certificate that all the statement made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the bidder and he has bound to accept the subsequent penal action as will be imposed by the NIT authority / Competent Authority.**
- (ii) **Certificate that neither his firm nor any constituent partner had been debarred to participate in tender, suspended or black listed by any Government /semi Government organization during the last 5(five) years prior to the date of this NIT.**
- (iii) **The bidder would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and /or as requested by the Department to verify this statement**
- (iv) **The bidder understands that further qualifying information may be requested and agree to furnish any such information at the request of the Department.**
- (v) **Certificate that he has applied in the tender in the capacity of individual/as a partner of a firm.**

If the affidavit in Form IV (model form is in **Section B**) is not submitted (online) the bid will be cancelled.

II. Opening & Evaluation of Tender:

- **Opening of Technical Bid:**

- a) Technical bids will be opened by the Tender Inviting Authority or his authorized representative electronically from the web site using their Digital Signature Certificate.
- b) Intending bidders may remain present if they so desire.
- c) While evaluating, the authority may seek clarification / information or additional documents or original hard copy of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.
- d) Statutory documents & non-statutory documents should be open first.
- e) If any deviation or inadequacy of required documents for participating tender process is detected in the hard copies (submitted physically / by post) from the uploaded (online) soft copies during scrutiny, only the uploaded soft copies will be processed for evaluation.
- f) The authority may ask for original copies of all documents as uploaded by the bidder for further verification, if required.

- **Uploading of summary list of technically qualified Bidders:**

Pursuant to scrutiny and decision of the Tender Evaluation Committee, the summary list of eligible bidders will be uploaded in the web portals.

- **Opening of Financial Bid:**

- a) Financial proposals of the bidders declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date.
- b) The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.

- **Acceptance of rate:**

Acceptance of the Tender will rest with the Tender Accepting Authority without assigning reason thereof to the bidder. The accepting authority reserves the right to reject any or all of the tenders without assigning any reason thereof to the bidder.

- **Award of Contract :** The bidder whose bid has been accepted (L1 bidder] will be notified by the Tender Accepting Authority or his representative through Letter of Acceptance (LoA). The successful bidder is (i) to execute Formal Agreement on Non-Judicial Stamp Paper with the Tender Accepting Authority/ Implementing Authority as may be decided (ii) to pay required tender document fees and (iii) to submit hard copy of Earnest Money Deposit (EMD) within a stipulated period, mentioned in the LoA.

If the bidder fails to comply the honour of the Letter of Acceptance (LoA) within seven working days from the date issue of LoA, his/her EMD will be forfeited.

III. Terms & Conditions:

1. Execution of Formal Tender after Acceptance of Tender:

The tenderer(s), whose tender is approved for acceptance, shall within 15 days of the receipt of Letter of Acceptance (LOA) will have to execute 'Formal Agreement' in WB Form No: 2911(ii) with the Tender Accepting Authority, in quadruplicate copies. The terms and conditions as laid down in the different clauses of WB Form No. 2911(ii) will be the part and parcel of the 'Agreement' and binding to the successful tenderer(s) / contractor.

2. Prohibition on suspended / debarred persons / entities in the bidding of Government Projects / contracts: A person/entity that is suspended / debarred by a procuring entity shall not be allowed to participate in the tender process during the period of suspension /debarment unless the same has been revoked.

3. Earnest Money Deposit: The requisite amount of Earnest Money (2% of estimated amount of work) should be deposited as per norms stated in *sl. no. 4 of I under General process of submission of e- tender.*

4. Security Deposit: Retention money towards performance Security amounting to 10% (*ten percent*):

(i) 2% in the form of Earnest Money Deposit (EMD)

(ii) 8 % as security money of the value of the work shall be deducted from the bill of the bidder as per order No. 201-F(Y) dt. 18.01.2021.

No interest will be paid on Security Deposit.

5. Additional Performance Security when the bid rate is 80% or less of the Estimate put to tender: The Additional Performance Security in the form of 'Bank Guarantee' has been made mandatory which shall be obtained only from the successful L1 bidder, if the accepted bid price is below by 20% or more than 20% of the estimated amount put to tender. This Additional Performance Security in the form of Bank Guarantee shall be equal to 10% of the tendered amount i.e. the L1 bid price.

The Additional Performance Security shall have to be submitted by the selected L1 bidder after issuance of Letter of Acceptance / Letter of Invitation (LoA/LoI) within seven working days and before issuance of Award of Contract (AoC)/ Work Order in the form of "Bank Guarantee" of any Scheduled Bank approved by RBI

6. Pre-bid meeting: Pre-bid meeting will be at BENFISH Head Office on the date scheduled in the NIT in order to acclimatize the bidders through an interactive open session, replying to their queries, and clear doubts in connection with the tendered work/s, if any. The bidder or the authorized person of the bidder are allowed to take part in the pre bid meeting.

7. Objection regarding pre-qualifying: In case there be any objection/complain regarding Non-Eligibility in Technical Bid Evaluation, only Intending Bidders or authorized persons on behalf of the Bidders may lodge objection/complain along with specific authentic documents in support of their objection/complain as a proof to the Tender Inviting Authority within 48 (forty eight) hours from the publication time (uploading time in web portal) of the Technical Bid Evaluation and beyond that time schedule (i.e. after expiry of 48 hours)no objection/complain will be entertained as well as without any specific authentic documents as a proof in support of lodged objection / complain, no objection or complain in this regard will be entertained. **On the other hand strict penal action may be taken against the respective bidders for lodging false objection or complain for obligatory attitude/ creating hindrance towards development works of the Govt.**

8. Right to change the time schedule of tender:

- In case of any unscheduled holiday or natural calamity on the dates mentioned in the time schedule of tender, the next working day will be treated as scheduled / prescribed date for the same purpose.

- The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.
- Dates, if changed, due to un-avoidable circumstances, will be published in the said websites and the office notice board only without any individual intimation.

9. Right to cancellation of tender: The Tender Accepting Authority of the said work reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

10. Right to rejection of bid: The Tender Accepting Authority reserves the right to accept or reject any bid and to cancel the bidding processes and reject any or all bids at any time prior to the Award of Contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected Bidder or Bidders. There shall be no provisions for Arbitration.

11. Bid validity period: *Generally Bids will be valid for 180 days* from the date of opening of the financial proposal. However, extension of bid validity may be suitably considered by the Tender Inviting Authority, if required, subject to obtaining a written confirmation of the bidder(s) to that effect.

12. Withdrawal of bid in a Tender: Withdrawal of e-Tender once the bid has been submitted online and after passing of end date for submission which has been accepted for further processing is not allowed. EMD will be forfeited and penal action may be against the bidder.

13. Period of completion of work: 30 (thirty days). Tender Accepting Authority has the right to extend the time of the work in reasonable ground.

14. Time Extension of validity period of contract: That if the work(s) is delayed by: Force majeure, due to war, internal emergency and other conditions such as abnormally bad weather, flood, cyclone natural calamity or serious loss or damage by fire or civil commotion, strike or lockout affecting procurement / supply process or any other cause which is beyond the supplier's control, then upon happening of any such event causing delay, the supplier shall immediately give notice thereof in writing to the Tender Accepting Authority / Implementing Authority and request to extension of time. The supplier may also indicate in such a request the period for which extension is desired.

In such case the Tender Accepting Authority / Implementing Authority may give a fair and reasonable extension of time, and reschedule the activity wise 'Milestones' for completion of the work. Such extension shall be communicated to the supplier by the Implementing Authority in writing immediately after getting approval from the Tender Accepting Authority.

15. Taxes & duties to be borne by the Contractor/bidder: All the bidders intending to participate in this e-tender should offer their financial bids inclusive of GST applicable for composite works/Procurement of goods & services, labour intensive component contained in the BOQ. Income Tax, Royalty, GST, Construction Workers' Welfare Cess, labour Insurances EPF and similar other statutory levy / cess will have to be borne by the contractor/bidder and his/her quoted rate should be quoted accordingly after considering all these charges, and no separate payment towards any of the statutory taxes rents or levies shall be made by the work implementing authority.

16. Fees: Intending Bidders /Tenderers shall not have to pay the cost of tender documents for the purpose of participating in e-tendering but the successful L1 Bidder shall have to pay the

fees of requisite set of tender documents through Net banking or RTGS/NEFT for execution of formal agreement.

17. Sub contract: The bidder will not be allowed, in any case, to get the work done through any sub-contractor, in case it is detected the tender will be cancelled and the earnest money and security money deposited for the work will be forfeited.

18. Partnership Firm: Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

19. Joint Ventures: Joint Ventures will not be allowed in the tender process.

20. Dispute: Any dispute is subject to the jurisdiction of the Hon'ble High Court of Calcutta.

21. Grounds for Penal Measures: The Tender Accepting Authority will have the right to take penal actions against the bidder on the following grounds:

(a) Submission of false / fabricated documents, detected during scrutiny of technical bids or even at a later stages.

(b) Withdrawal of e-Tender once the bid has been submitted online and after passing of end date for submission which has been accepted for further processing.

(c) Refusal to accept an award after issuance of "Letter of Acceptance" or enter into the agreement with the Tender Inviting Authority / Implementing Authority.

(d) Transfers or sublets the rights and benefits under this contract either in part or in whole to any other party.

(e) Non compliance notice of Implementing Authority to rectify or replace defective materials.

(f) Fails to execute the work within stipulated period during the tenure of the tender period and/ or its extensions.

(g) Persistently neglects the written notice (s) of the Implementing Authority to carry out his/her obligations under the contract and/or commits default by not complying with any of the terms & conditions of the contract and does not remedy it, or take effective steps to remedy it.

(h) Bidder being an individual, or a firm, or any partner thereof, shall at any time be adjudged bankruptcy or insolvency as declared by a court of law or by his/her/their activities.

(i) All other acts that tend to defeat the purpose of the competitive bidding such as lodging false complain about any Bidder, lodging false complain about any Officer duly authorized by the Department, restraining any interested bidder to participate in the bidding process, etc.

(j) If bidder is convicted of any offence by a court.

The points as laid down above shall govern the suspension/debarment/forfeiture of EMD of bidders involved in Government procurement for offences or violations committed during competitive bidding process of development works of Government.

IV. Additional Terms and Conditions:

1. Cost and Delivery of pH strips for fish farmers:

(a) The delivery location of pH strips will be specified in the work order.

(b) The supply of pH strips to the specified delivery point shall be made by the supplier at his / her own cost and arrangements upto the full satisfaction of the implementing authority or his / her representative (s).

(c) The Supplier shall not be entitled to charge any cost for the transportation, labor or any other fees, taxes, duties or any other incidental charges, if required in connection with the delivery.

(d) The Supplier shall be responsible for any damage during transportation caused by improper packaging and handling/any other.

(e) The date, time and delivery points will be provided by the implementing authority well in advance. The supplier shall supply the pH strips in accordance with the direction of implementing authority.

(f) The implementing authority reserves the right to change the specified date, time and delivery point for any reasonable ground or grounds and accordingly the Supplier shall be responsible to deliver by own arrangements. No extra transportation cost for delivery of pH strips will be claimed by the Supplier.

(g) The supplier shall not make any representation for deviation from their quoted rates and /or terms and conditions which may cause any delay in supply of pH strips as it will be counted as bad performance.

(h) Manufacture of the pH strips: Currently manufactured pH strips to be delivered. After finalization of bidding process, the lowest qualified bidder shall have to show the sample of pH measuring strips along with container to the tender inviting authority. Work order would be issued only after the authority is satisfied regarding the quality of the sample. If the lowest bidder's sample is not satisfactory, the 2nd lowest bidder would be under consideration under the same condition. The subsequent lowest bidders may be considered if the sample quality of the 2nd bidder is not satisfactory.

2. Mode of Payment:

(a) That supplier shall produce correctly prepared bills / invoices (in triplicate) along with delivery challans (in duplicate) confirming receipt of pH strips in good condition with proper specification by the representative (s) of implementing authority at delivery points.

(b) The implementing authority forwards the bills/ invoices with necessary certificates and documents to the Drawing & Disbursing Officer (who is the authorized officer) to make payment to the supplier.

(c) The Drawing & Disbursing Officer (DDO) will make payment to the supplier as per financial norms.

(d) No advance payment is allowed.

(e) Admissible payment/part payment will be made when fund will be available.

3. Work Done Certificate: On satisfactory of completion of work, the Implementing Authority shall provide work completion/done certificate to the supplier.

Section B

FORM-I

APPLICATION

To

The Managing Director, BENFISH

Ref:- Tender ...for..... (Name of Work)

.....
NIT No. Date.....

Dear Sir,

Having examined the Statutory, Non statutory& NIT documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of_____in the capacityduly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- I. NIT Authority can amend the scope & value of the contract bid under this work.
- II. NIT Authority reserves the right to reject any application without assigning any reason.

Enclosure (s) – e Filing:

- 1. Statutory Documents
- 2. Non Statutory Documents

Date:

.....
Signature of applicant including title
and capacity in which application is made

N.B :- THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE BIDDER IN WHICH APPLICATION IS MADE

Section B

FORM-II

STRUCTURE OF ORGANISATION

| | | |
|----|--|--|
| 1 | Name of the Applicant | |
| 2 | Address of Communication with pin code | |
| 3 | Telephone No. (Land) | |
| 4 | Mobile No. | |
| 5 | E-mail Id | |
| 6 | Fax No. | |
| 7 | PAN Card No. | |
| 8 | GST No. | |
| 9 | Details of Bank Accounts: Name of the Bank: Name of the Branch and: Address with Phone No.: Account No.: IFSC Code: | |
| 10 | Names with designation of key personnel of the organisation | |

Date:

**Signature of applicant including title
and capacity in which application is made.**

N.B :- THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE BIDDER IN WHICH APPLICATION IS MADE

Section B

FORM- III

EXPERIENCE PROFILE

Name of bidder:

List of works completed for supply of pH measuring strips during last 5 years

| Sl. No. | Name & address of work order issuing authority / purchaser | Name of work / scheme | Work Order No. dt. | Work order value (inRs.) | Details of inputs supplied | | Value of other items apart from pH measuring strips, if supplied in the same work order (in Rs.) |
|---------|--|-----------------------|--------------------|--------------------------|--|---------------|--|
| | | | | | Water testing kits and salinity refractometers | | |
| | | | | | Quantity (nos.) | Value (inRs.) | |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |

**Signature of applicant including title
and capacity in which application is made**

Date:

N.B :- THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE BIDDER IN WHICH APPLICATION IS MADE

Section B

FORM-IV

AFFIDAVIT-“Y”

(To be furnished in Non Judicial Stamp paper of appropriate value duly notarized)

1. I, the undersigned do certify that all the statement made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the undersigned. I, the undersigned will be bound to accept the subsequent penal action for the above stated reason as will be imposed by NIT authority / Competent Authority without any objection / claim.
2. The under signed also hereby certifies that neither our firm nor any constituent partner had been debarred to participate in tender, suspended or black listed by any Government /semi Government under taking organisation during the last 5(five) years prior to the date of this NIT vide no.
3. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and /or as requested by the NIT Authority / Department to verify this statement.
4. The under-signed understands that further qualifying information may be requested and agree to furnish any such information at the request of the NIT Authority / Department.
5. Certified that I have applied in the tender in the capacity of individual/as a partner of a firm & I have not applied severally for the same job.

Date:

Signature of applicant including title
and capacity in which application is made.